

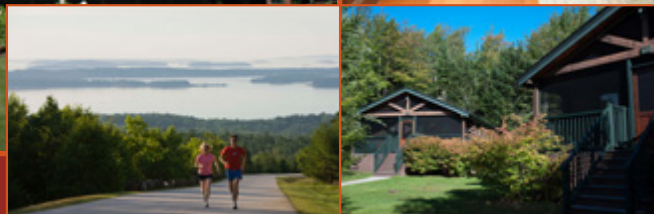


Maine Building Officials & Inspectors Association

# 9<sup>th</sup> Annual Maine Code Conference

Co-sponsored by: Maine Fire Chiefs' Association

## ATTENDEE PACKET



**MAY 21-22, 2018**

Point Lookout Resort & Conference Center, Northport, Maine

[www.visitpointlookout.com](http://www.visitpointlookout.com)

**Maine Building Officials & Inspectors Association**  
**9<sup>th</sup> Annual Maine Code Conference Agenda**  
**Co-sponsored by: Maine Fire Chiefs' Association**

**Monday, May 21, 2018**

	Marshall Point Room	Seal Harbor Room	Grindle Point Room	Duck Trap Room
7:00 to 11:00	Exhibitor Set Up - Veranda Room			
8:00 to 8:30	Registration (Lobby) - Coffee & Continental Breakfast in the Exhibit Area (Veranda Room)			
8:30 to 9:00	Opening Remarks: Tom Lister, MBOIA President (Seal Harbor Room)			
9:00 to Noon	Session 1	Session 2	Session 3	Session 4
	<p style="text-align: center;"><b>"Firestopping"</b></p> <p>This session focuses on the proper 'DIIM' – 'D'-Design, 'I'-Installation, 'I'-Inspection and 'M'-Maintenance/Management - of Firestopping, and will illustrate how the FCIA has worked to build standards for each phase of the building life-cycle.</p>	<p style="text-align: center;"><b>"CEO Leadership"</b></p> <p>A discussion and guidance for raising the profile of the Code Official.</p>	<p style="text-align: center;"><b>"Design and Construction of Code Compliant Stairways"</b></p> <p>Design criteria, common materials, and construction methods of Stairs, Handrails, and Guards will be discussed to augment your understanding of the intent and interpretation of the Stair Codes you enforce. In addition the latest in ICC model code development pertaining to Stairways, Handrails and Guards will be discussed.</p>	<p style="text-align: center;"><b>"Development in the Flood Hazard Area"</b></p> <p>This session will review the state model floodplain management ordinance and local permitting for compliance with the National Flood Insurance Program (NFIP), including requirements for various types of development in mapped flood hazard areas. We'll also touch on various other floodplain management topics, including the use of the FEMA Elevation Certificate, substantial improvements and Letters of Map Amendment.</p>
Speaker	Bill McHugh, Executive Director - FCIA	Jack Leyden, C.B.O. State Building Code Commissioner - State of Rhode Island.	David Cooper, Stairbuilders and Manufacturers Association's Code Development Representative	Sue Baker, State NFIP Coordinator
Moderator				
10:15 to 10:45 am	Break/Exhibitor Time			
Noon to 1:00 pm	Luncheon (Pavillion) Exhibitor Showcase (Veranda Room)			
1:00 to 4:00 pm	Session 5	Session 6	Session 7	Session 8
	<p><b>**Tall Wood Structures: Fire Resistance Design Primer for Mass Timber Construction** - (1 hour)</b></p> <p><b>***Outcomes of ICC Tall Wood Ad Hoc Committee: Proposals and Discussion*** - (1 hour)</b></p> <p><b>***2015 WFCM Significant Changes and Introduction to High Wind Guides*** - (1 hour)</b></p>	<p style="text-align: center;"><b>"Wood Framed Roof Structures – Pre-Engineered Trusses and more"</b></p> <p>This seminar will discuss various common structural wood-framed roof assemblies, including pre-engineered trusses, structural ridges, and conventional framed roofs. We will review the proper process for review and inspection of each roof type, referencing IRC and IBC. We will identify common misconceptions and erection errors and provide a framework to assist inspectors to confidently review roof framing plans and inspect roof structures.</p>	<p style="text-align: center;"><b>Note: Repeat of Session 3</b></p> <p style="text-align: center;"><b>"Design and Construction of Code Compliant Stairways"</b></p> <p>Design criteria, common materials, and construction methods of Stairs, Handrails, and Guards will be discussed to augment your understanding of the intent and interpretation of the Stair Codes you enforce. In addition the latest in ICC model code development pertaining to Stairways, Handrails and Guards will be discussed.</p>	<p style="text-align: center;"><b>"Mathews Brothers Windows Tour"</b></p> <p>This event takes place offsite.</p> <p style="text-align: center;"><b>PLEASE NOTE:</b>  <b>MUST SIGN AND RETURN WAIVER TO ATTEND THE TOUR.</b></p> <p style="text-align: center;"><b>ATTENDEES MUST PRE-REGISTER AND PROVIDE THEIR OWN TRANSPORTATION TO THE FACILITY.</b></p>
Speaker	Matthew Hunter, Northeast Regional Manager - American Wood Council (AWC)	Carmen B. Bombeke, PE; Senior Engineer - Gartley & Dorsky Engineering & Surveying, Inc.	David Cooper, Stairbuilders and Manufacturers Association's Code Development Representative	Mathews Brothers Windows Tour
Moderator				
2:15 to 2:45 pm	VERANDA: EXHIBITOR TIME / DESSERT			
2:45 - 3:45 pm	<i>Exhibitor Roundtable</i>			
4:00 p.m.	ADJOURN			
4:00-5:00 p.m.	Veranda Meet & Greet with Exhibitors			
6:00 p.m.	Monday Night Special Event: Bowling / Pizzeria / Bonfire / S'mores			

**Maine Building Officials & Inspectors Association**  
**9<sup>th</sup> Annual Maine Code Conference Agenda**  
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**Tuesday, May 22, 2018**

	Marshall Point Road	Seal Harbor Room	Grindle Point Road	Duck Trap Room
7:00-11:00 a.m.	Exhibitor Set Up - Veranda Room			
8:00-8:30 a.m.	Registration (Lobby) - Coffee & Continental Breakfast in the Exhibit Area (Veranda Room)			
8:30-9:00 a.m.	Opening Remarks: Tom Lister, MBOIA President (Seal Harbor Room)			
9:00 a.m.-Noon	Session 9	Session 10	Session 11	Session 12
	<b>"Use of Wood and Recognition of Fire Retardant-Treated Wood in the International Codes"</b> Although wood is regulated by building codes, there are many opportunities for use. The program will explore when, where, and how wood is allowed.	<b>"2015 IRC Plan Review"</b> Basic knowledge required for the effective review of residential house plans.	<b>"Advanced Enforcement Strategies"</b> A discussion of advanced enforcement strategies, including setting up an inspection program, documentation, and when and how to use warrants, consents, summonses, 80Ks, and other tools to gain compliance. The session will also cover inspector liability arising out of inspections. A focus will be on using the City's experiences with the Noyes Street fire and the aftermath as examples of lessons learned.	<b>"Lead and Asbestos"</b> Do you know how to answer a citizen's questions about hiring a certified renovator to do their painting? Does a landlord need to hire an asbestos inspector prior to scraping textured ceilings in her five unit building? And what about intentional burns?  These are just some of the questions that will be answered during this workshop.
<b>Speaker</b>	James Gogolski, Marketing Representative with Hoover Treated Wood Products, Inc.	William (Bill) McKinney, Building Official - City of Nashua, N.H.	Anne Torregrossa Esq. and Assistant Fire Chief Keith Gautreau - City of Portland	Peter Crockett, Compliance Inspector - Maine DEP
<b>Moderator</b>				
10:15 to 10:45 a.m.	Break/Exhibitor Time			
Noon-1:00 p.m.	Luncheon (Pavilion / Exhibitor Showcase (Veranda Room))			
1:00-4:00 p.m.	Session 13	Session 14	Session 15	Session 16
	<b>"Fire Resistant Construction Requirements and UL Resources for Code Officials"</b> This workshop will provide students with an overview of the 2015 International Building Code (IBC) Chapter 7 requirements for fire resistance construction elements for passive fire protection assemblies and components. This will include an overview of basic code requirements for fire-resistance rated assemblies; fire-protection ratings for openings (doors and shutters), fire stop systems and fire & smoke dampers.	<b>"Energy Code - Compliance, Problems and How to Fix Them"</b> Review of the 2009 IECC, RESCheck & COMCheck, and building problems related to the code. We will also dive into preventing and fixing condensation, Relative Humidity and comfort complaints.	<b>"Maine's New Accessibility: ADA and MUBEC"</b> The session will review accessibility scoping and technical design issues under state and federal laws, and introduce the impact that MUBEC's addition of the International Building Code (IBC) Chapter 11 Accessibility has on some communities in Maine. Chapter 11 clarifies the enforceable code language, and accessibility requirements into the plan review process by building officials in addition to inspections that has always been required by the Maine Human Rights Act.	<b>"Mathews Brothers Windows Tour"</b> This event takes place offsite.  <b>PLEASE NOTE:</b> <b>MUST SIGN AND RETURN WAIVER TO ATTEND THE TOUR.</b>  <b>ATTENDEES <u>MUST</u> PRE-REGISTER AND PROVIDE THEIR OWN TRANSPORTATION TO THE FACILITY.</b>
<b>Speaker</b>	Bruce Johnson, Senior Regulatory Engineer - UL, LLC	Stephen P. Carr, National Building Science Manager - TopBuild Home Services	Jill Johanning, AIA/ Maine Licensed Architect - Alpha One/Access Design	Mathews Brothers Windows Tour
<b>Moderator</b>				
2:15-2:45 p.m.	Adjourn			
4:00 p.m.	Adjourn			

# ATTENDEE REGISTRATION FORM

Maine Building Officials & Inspectors Association • 9<sup>th</sup> Annual Maine Code Conference • May 21-22, 2018

Co-sponsored by: Maine Fire Chiefs' Association  
Point Lookout Resort & Conference Center, Northport, ME

Complete and return this form with your check made payable to:  
MBOIA, 60 Community Drive, Augusta, Maine 04330

**\*\*\*NO PHONE RESERVATIONS ACCEPTED\*\*\***

Registration includes seminar fee and materials. **Deadline for pre-registration is May 11, 2018.** Remember to also complete the Overnight Accommodations form if you plan to stay overnight.

Please register the following person from \_\_\_\_\_ for the MBOIA 9<sup>th</sup> Annual Code Conference.  
Municipality

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_  Home  Employer

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ATTENDEE: Check if you are staying overnight:  Sunday, May 20  Monday, May 21  Both Nights

## REGISTRATION FEES

**Consider joining MBOIA:** Active Membership: \$35.00 / Subscribing Membership: \$35.00

Please see MBOIA website ([www.MBOIA.org](http://www.MBOIA.org)) for application to send with payment.

**FULL CONFERENCE REGISTRATION** (Includes Mon. & Tues. breakfast, Mon. & Tues. lunch and breaks):

- MBOIA Member – \$180.00/person  Non-member – \$225.00/person = \$ \_\_\_\_\_
- MFCA Member – \$180.00/person  Non-member – \$225.00/person = \$ \_\_\_\_\_
- NEBOA Member – \$180.00/person  Non-member – \$225.00/person = \$ \_\_\_\_\_
- Bowling / Pizzeria / Bonfire / S'mores (Monday only) - \$22.00/person** = \$ \_\_\_\_\_
- Attending Tour (must register for the tour by May 11, 2018):  Day 1 or  Day 2

**ONE DAY CONFERENCE REGISTRATION** (Includes breakfast, lunch and breaks for the day selected):

- Monday MBOIA Member–\$125.00  Monday MFCA Member–\$125.00  Monday NEBOA Member–\$125.00 = \$ \_\_\_\_\_
- Attending Tour (must register for the tour by May 11, 2018)
- Tuesday MBOIA Member–\$125.00  Tuesday MFCA Member–\$125.00  Tuesday NEBOA Member–\$125.00 = \$ \_\_\_\_\_
- Attending Tour (must register for the tour by May 11, 2018)
- Monday Non-Member–\$150.00  Attending Tour (must register for the tour by May 11, 2018) = \$ \_\_\_\_\_
- Tuesday Non-Member–\$150.00  Attending Tour (must register for the tour by May 11, 2018) = \$ \_\_\_\_\_

**PO #:** \_\_\_\_\_ **TOTAL ENCLOSED (Meals, Guest Meals & Registration Fee):** = \$ \_\_\_\_\_

**PLEASE NOTE:** You must be present for FULL WORKSHOP/SESSION in order to receive credit hours. You will receive a certificate at the end of each session.

## INQUIRIES

Please call the Affiliate Services Office at: 207-623-8428 or 1-800-452-8786. FAX: 207-624-0128

## CANCELLATIONS

If you have any questions, or wish to cancel, call the Educational Services Office at (800) 452-8786 or (207) 623-8428. Notification must be given in writing at least 72 hours before the session begins to obtain a refund (minus a \$10 processing fee). All cancellations are subject to a \$10 administrative fee for processing. Please go to <http://www.memun.org/TrainingResources/WorkshopsTraining/Cancellations.aspx> to cancel. **No refunds after May 11, 2018.**

In order to ensure your complete participation, we would appreciate your informing us of any special requirements you may have due to a disability.



22 Perkins Rd. | PO Box 345 | Belfast ME | 04915  
207.338.3360 phone | 207.338.6300 fax  
www.mathewsbrothers.com

We realize that as a visitor you may not be familiar with our rules and procedures. This orientation is to help you to understand our guidelines that ensure you have a safe and positive experience while you are here. We ask that you follow the following safety protocol:

- We are a smoke free environment and ask that you refrain while on our premises.
- Please wear closed toed shoes and protective equipment issued.
- Move with your guide / group by normal pedestrian aisles and walkways that are designated with yellow marks on the floor.
- Stay with your guide / group at all times.
- Watch for forklifts at intersections.
- In case of an emergency evacuation, please allow your guide to escort you to the assigned meeting area for roll call.

I understand that I am entering a working manufacturing facility and will follow all safety procedures and guidelines and remove Mathews Brothers Company from all liability.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please Note:**

- Must register for the tour by May 11, 2018.
- Only sign waiver and return if you're attending Session 8 on Monday, May 21, 2018 or Session 16 on Tuesday, May 22, 2018.

# OVERNIGHT ACCOMMODATIONS – MBOIA 2018 Maine Code Conference

## Point Lookout Resort & Conference Center • MAY 21-22, 2018

67 Atlantic Highway, Northport, ME 04849

PHONE: (207) 789-2005 – FAX: (207) 789-5968

[www.visitpointlookout.com](http://www.visitpointlookout.com)

Point Lookout has special overnight rates for the conference. You are welcome to stay any or all nights. Simply complete the form below.

**Remember** to also complete the seminar registration form to make sure we have you registered for the conference.

- **Reservation Deadline:** THIS FORM MUST BE FAXED OR MAILED DIRECTLY TO POINT LOOKOUT NO LATER THAN **MONDAY, APRIL, 30, 2018** or by fax (207) 789-5968. You may also make reservations by phone: 1-800-515-3611.
- **Deposit/Confirmation:** In order to guarantee your reservation, either a credit card number with an expiration date and signature, or a check made out to Point Lookout must accompany this form. ***Your room is not confirmed without a pre-payment of one night's deposit excluding tax.***
- **Cancellation Policy:** All room cancellations within 72 hours of arrival forfeit the entire deposit.  
**Check-in time:** 3:00 p.m. **Check-out time:** 11:00 a.m.

ARRIVAL: Sunday, May 20, 2018

DEPARTURE: Tuesday, May 22, 2018

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Name of Person(s) Sharing Room: \_\_\_\_\_

Special Request: \_\_\_\_\_

MasterCard, Visa, American Express, and Discover Cards are accepted

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Signature of cardholder: \_\_\_\_\_ Amount enclosed/authorized: \$ \_\_\_\_\_

**\*EARLY ARRIVAL:** Those wanting to stay over on Sunday, May 20<sup>th</sup> will need to contact Point Lookout at 1-800-515-3611.

The overnight accommodations at Point Lookout are one, two and three bedroom cabins. The two-bedroom cabins have a private bathroom in each bedroom to enable sharing cabins with reasonable privacy (the kitchenettes and sitting areas are shared, but the bedroom/bathroom suites are private). The three-bedroom cabins have 3 bedrooms and two baths. The cost listed below is the per-cabin/per night cost. Please check your preferred accommodations below:

- |   |   |
|---|---|
| <input type="checkbox"/> 1 Bedroom Queen Cabin ( <i>per night</i> ) \$109.00<br>Additional Guest(s) in Cabin _____                | <input type="checkbox"/> 2 Bed/2 Bath Queen Cabin ( <i>per night</i> ) \$169.00<br>Additional Guest(s) in Cabin _____ |
| <input type="checkbox"/> 1 Bedroom King Cabin ( <i>per night</i> ) \$109.00<br>Additional Guest(s) in Cabin _____                 | <input type="checkbox"/> 2 Bed/1 Bath ( <i>per night</i> ) \$129.00<br>Additional Guest(s) in Cabin _____             |
| <input type="checkbox"/> 3 Bed/3 Bath Cabin (1 King, 2 Queen) ( <i>per night</i> ) \$239.00<br>Additional Guest(s) in Cabin _____ |   |

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**TOTAL AMOUNT DUE: = \$** \_\_\_\_\_

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If you are interested in saving money, consider sharing a cabin with a colleague.

If tax-exempt, enclose a copy of the municipality's tax-exempt number. THIS MUST BE ACCOMPANIED BY A TOWN/CITY CHECK.



# **GUEST REGISTRATION FORM**

## **Maine Building Officials & Inspectors Association**

### **9<sup>th</sup> Annual Maine Code Conference Agenda**

**Co-sponsored by: Maine Fire Chiefs' Association**

**May 21 & 22, 2018**

**\*\*\*No Phone Reservations Accepted\*\*\***

**Please register the following guest of \_\_\_\_\_  
for the 9<sup>th</sup> Annual Maine Code Conference.**

Note: For any fees not prepaid, we will use the billing address of the attendee of which this person is a guest.

GUEST FULL NAME: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

NAME BADGE INFO.: \_\_\_\_\_

**(Name as it would appear on your name badge.)**

**If you have any special dietary restrictions, please contact Melissa White at [mwhite@memun.org](mailto:mwhite@memun.org) no later than Friday, May 11<sup>th</sup> so we can accommodate.**

### **A La Carte Meals / Events (for Guest Only)**

**CONFERENCE FEE: Guests not attending educational programs are complimentary. If you plan on attending any sessions, please use ATTENDEE registration form.**

**All meals are priced separately from overnight accommodations.**

**Please pre-register for meals – additional meals will only be sold at the event based on availability**

#### **Monday, May 21, 2018**

- Continental Breakfast \$13.00
- Luncheon Buffet (Day I) \$25.00
- Meet & Greet \$6.00

#### **Monday Night Special Event**

- Pizzeria / Bonfire / S'mores \$22.00

#### **Tuesday, May 22, 2018**

- Breakfast Buffet \$20.00
- Luncheon Buffet (Day II) \$30.00

TOTAL MEALS \$ \_\_\_\_\_

# POINT LOOKOUT

NORTHPORT, MAINE

## ABOUT YOUR STAY

Check In Time: 4:00 PM or after

Check Out Time: 10:00 AM

**\*Keys can be left inside cabins and your Credit Card on file will be charged with an email receipt sent.\***

Front Desk, & Fitness Center: 7AM to 8PM daily. Reception: Open until 10pm Friday and Saturday

Front Desk, Reception, & Fitness Center: (207) 789-2000 (Outside Line) or Cabin Phone

Bowling Center Hours: Friday 4pm-9pm, Saturday Noon to 9pm, Sunday Noon to 6pm

**\*\*unless reserved for a private function\*\***

Bowling Center Desk: 207-789-2012 (Outside Line) or Cabin Phone.

If the Front Desk is not available and you need assistance, Please call Security via Cell Phone at 207-322-1344 or use the option for Security on the cabin phone.

*Wireless Internet is available throughout the Property, No passwords needed.*

## PHONE INFORMATION

Local Calls are Free. Press 9, Followed by the seven digit number (i.e 9-789-2000).

For Calling Cabin to Cabin dial 7 XXX ("XXX" represents the cabin # 001-106).

Long distance rates applies to any number outside the 207 area code and Premium Rate calls are not permitted.

## HOUSEKEEPING

Housekeeping changes trash daily; Towels on the rack are assumed to be reused. If you require extra towels they can be found in each closet and/or in the cabinet in the bathroom;

Fresh towels are only given if they are left on the floor. Sheets are changed between stays not on a daily basis

For additional requests, please contact the Front Desk.

Please remember that Point Lookout is a smoke free facility

Note that there is a \$250.00 cleaning and recovery charge assessed if you smoke inside the cabin.

## THERMOSTATS

Temperature control dials can be found in the main room and bedrooms. Select heating or cooling mode with the switch on the right side of thermostat. Ensure fan switch on left is in Auto position. Set dial to desired temperature. Please do not set A/C below 69 degrees and please do not adjust fireplace. Please call front desk for assistance.

## ON SITE ACTIVITIES

- All guests are welcome to use the posted hiking trails, disc golf, courts and soccer field unless otherwise reserved.
- **The Farm is open 9am-5pm daily for visitors**
- Trails are open from sunrise to sunset and all hikers should register at reception if not travelling with a companion.
- All recreational equipment for, tennis, squash, racquet ball, basketball, and soccer are provided free of charge at the Reception Desk. Board games and DVD's can also be checked out from Reception.

## DINING

The Copper Pine Café is open from 7am-3pm Daily

Breakfast is served 7am-11am; Lunch is served 11am-3pm.

We host special event brunches and holiday meals. Please inquire at Reception.

Our hospitality staff at the Reception Center have dining guides for local restaurants and would be happy to make dining recommendations and reservations for you. \*Dining is on a seasonal basis & we recommend calling ahead\*

**\*At all times, we ask our cabin guests to please respect the privacy of reserved areas in use for meetings and conferences such as Hedges Hall and the Summit\***



## A Great Place To Have Fun

- \*Eight lanes of bowling
- \*Arcade
- \*Event Room that can seat up to 50 people.  
(Great for all your Party needs)



## A Great Place To Play

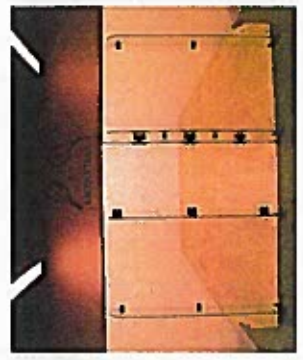
- \*Tennis\*



- \*Soccer Field\*



- \*Racquetball/Squash\*



- \*Disc Golf\*



- \*Basketball\*



## A Great Place To Get Fit

- \*31 Pieces of Cardiovascular Equipment
- \*Paramount Strength Training Equipment
- \*Free Weights



- \*3 Miles of Scenic Hiking Trails\*





# 9<sup>th</sup> Annual Maine Code Conference

Co-sponsored by: **Maine Fire Chiefs' Association**

## May 21-22, 2018

Point Lookout Resort & Conference Center, Northport, ME

**EDUCATION • NETWORKING • EXHIBITORS**

9<sup>th</sup> Annual Maine Code Conference Materials Enclosed

MBOIA  
60 COMMUNITY DRIVE  
AUGUSTA, ME 04330

